

ADDENDA

To: All RFQ Document Holders
Date: February 7, 2018
Addendum No.: Number One (1)
RFQ Number: 400-RFQ-1801
Project: Multi-Tenant General Office Building and Parking
Agency Name: Arkansas Agriculture Department

The following questions concerning the subject request for qualifications have been received and the responses are noted below. **All respondents to this solicitation shall acknowledge receipt of this addendum by including a copy of the addendum in the front of the qualification package.**

1. Q: Can the AAD share with interested design teams the three site locations that are under consideration so we can incorporate that into our Risk Management Plans?

**A: (1) Baucum Nursery, 1402 AR-391, North Little Rock, AR 72117.
(2) 1 Natural Resources Drive**

- **Option A: build a new headquarters building on the existing parking lot**
- **Option B: build a new laboratory facility between the Agency's existing headquarters and the Arkansas State Crime Lab. The lab would be shared by the Agency and the State Crime Lab.**

(3) A possible third site is yet to be determined

2. Q: Does the AAD have a sense for how many staff members will need to be accommodated in the new facility?

A: Approximately 200 staff members

3. Q: Does the new facility require any specialty design that we need to accommodate with our design team selection? Labs, kitchens, and other unique functions and spaces are some examples of these types of design factors.

A: Laboratory space is needed for a variety of services including but not limited to:

- **veterinary diagnostic testing including necropsy services**
- **testing of feed, fertilizer, and lime samples**
- **testing for varietal characteristics and germination of seed**

- **testing of motor fuel, illuminating oils and heating oils**
- **testing for compliance with state standards for measurement certification**

Other specialized spaces could include multiple breakrooms as needed.

4. Q: Is the construction budget known, and if it is – can the AAD share that with design teams interested in the project?

A: The construction budget will be established during the design phase.

5. Q: Our assumption is that the new facility will require multiple stories if the yet to be selected location has to accommodate 400 parking spaces as well. Does the AAD share this expectation?

A: Preliminary plans are for 300-400 vehicles.

6. Q: Does your department know if the job will be put out for bid or if a Construction Management firm will be selected to complete the project?

A: This will be determined in the pre-design phase.

7. Q: Has a feasibility study or a preliminary planning study been prepared for this new facility, and if so, who performed the study and is it available for review?

A: No

8. Q: Was there an architect and/or consultant that helped with either the programming or preparation of the RFQ? If so, who is the architect and/or consultant and will these consultants be allowed to submit qualifications for this project?

A: No

9. Q: What will be the role, if any, of the Arkansas Division of Building Authority (DBA) in architect selection? Will anyone from DBA be on the selection committee?

A: The Arkansas Division of Building Authority will serve as a non-voting advisor to the selection committee.

10. Q: The RFQ suggests that the Arkansas Agriculture Department (AAD) and its constituent Divisions will make up the selection committee. Will there be any other entities represented on the selection committee besides representatives of constituent divisions? (egs: US Dept of Agriculture, Arkansas Division of Building Authority, etc.)

A: The Arkansas Division of Building Authority will serve as a non-voting advisor to the selection committee.

11. Q: What is the proposed budget for the project?

A: The budget will be established during the design phase.

12. Q: How firm is the schematic design schedule?

A: The timing of the schematic design schedule can be flexible but the final completion date is firm.

13. Q: Has any programming been completed at this time?

A: No

14. Q: Will the selected design team be involved in assisting with site selection?

A: Yes, to the extent necessary to ensure the appropriateness of the site.

15. Q: Can you elaborate on the building program - specifically, to what extent is the program made up of "specialized laboratory spaces" and "incinerator" spaces vs. general offices?

A: See the response to Question 3.