1. Pursuant to ACA §15-4-310, the Arkansas Forestry Commission shall designate a minority business officer who will act as the contact for the Minority Business Enterprise (MBE) and the Minority Business Advisory Council (MBAC). The AFC must notify the MBE and Office of State Purchasing, providing this person’s contact name and information.

2. Pursuant to ACA §15-4-311, requires state agencies to submit an annual minority purchasing plan prior to June 30 of each year. It also outlines additional quarterly reports for all non-exempt contracts, the dollar value, and percentage of agency contracts awarded to minority businesses within 15 days of the close of each three-month period.

3. Governor Beebe’s directive to agency directors is to implement a plan to increase minority participation up to ten percent of state government spending during each fiscal year.

4. It is the Policy of the Arkansas Forestry Commission to seek out and use minority businesses for purchase of goods and services to the maximum extent feasible.

5. The Executive Assistant to the Director is assigned as Minority Business Officer for implementation of the AFC’s Minority Business Purchasing Plan for this purpose.